

### SCG-050 Survey - Individual School Facilities

#### Basic Information

**\* 1. Completed by:**

Name	Mark Gahr
Title	Facilities Director
Telephone	860-253-6361
Email	mgahr@enfield.org

**\* 2. Director of Facilities**

Name	Mark Gahr
Telephone	860-253-6361
Email	mgahr@enfield.org

**\* 3. School and LEA**

Town	Enfield
Town Code	049
School Name	Head Start
School Code	080

**\* 4. Grade range of school**

	Lowest grade level of school	Highest grade level of school
Grade level	K	K

**5. Is this facility still in use or, if this facility is no longer used for school purposes, please provide the year the town closed, abandoned, sold, leased, demolished or otherwise redirected the facility.**

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**SCG-050 Survey - Individual School Facilities**

## Section 1

Using the instruction booklet accompanying this survey, review the description of each item and respond accordingly with the information about the school in question.

**\* 6. Year of original construction.****\* 7. When was the last roof replacement?****\* 8. When was the last Code compliance project?****\* 9. When was the last Extension/Alteration project?****\* 10. When was the last renovate as new project?****\* 11. Total building square footage per architectural plans - all space.****\* 12. Total site acreage.****\* 13. Number of general classrooms housed within the school facility.**

\* 14. Does the school facility have portable classrooms and, if so, how many?

None

15. If there are portable classrooms, the earliest year portable buildings installed.

\* 16. Fully ADA accessible school facility?

Yes

No

\* 17. Building capacity.

307

\* 18. School enrollment

104

\* 19. Has there been an environmental survey of the school facility?

Yes

No

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**SCG-050 Survey - Individual School Facilities**

## Section 2

Using the instruction booklet accompanying this survey, review the description of the choices that are provided for each item and select the one that best describes your school. Select one answer only for each item and report the number associated with that choice in the space provided.

**\* 20. Art Room(s)****\* 21. Music Room(s)****\* 22. Multipurpose Room (Gym/Aud/Caf.)****\* 23. Gymnasium****\* 24. Auditorium****\* 25. Cafeteria****\* 26. Library Media Center**

**\* 27. Science Lab(s)**

missing

**\* 28. Language Lab(s)**

missing

**\* 29. Special Education**

missing

**\* 30. Technical/Career Education**

missing

**\* 31. Office/Administrative Space**

excellent

**\* 32. Are the BOE offices housed within the school facility?**

Yes

No

**\* 33. Guidance/Student Services**

missing

**\* 34. Multipurpose Fields**

missing

**\* 35. Outdoor Athletic Facilities**

missing

**\* 36. Internal Communications**

excellent

**\* 37. Technology in the Classroom**

missing

**\* 38. Technology Infrastructure**

missing

**\* 39. Air Conditioning**

excellent

**\* 40. Heating**

excellent

**\* 41. Interior Lighting**

excellent

**\* 42. Exterior Lighting**

excellent

**\* 43. Roadways and Walkways**

excellent

**\* 44. Plumbing**

excellent

**\* 45. Elevator**

missing

**\* 46. Windows**

excellent

**\* 47. Rooftop PV system**

excellent

**\* 48. Does the school facility have an underground fuel storage tank that has not been removed?**

Yes

No

**\* 49. What source of energy is used to heat the school facility?**

gas

**\* 50. Building Façade**

excellent

**\* 51. Grounds/Landscaping**

excellent

**\* 52. Classrooms**

excellent

**\* 53. Lavatories/Fountains**

excellent

**\* 54. Entrance/Hallways**

excellent



**\* 55. Lighting/Fixtures**

excellent

**\* 56. Cafeteria**

missing

**\* 57. Code Compliance**

excellent

**\* 58. Fire Systems/Sprinklers**

excellent

**\* 59. Carbon monoxide (CO) detection system.**

excellent

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**SCG-050 Survey - Individual School Facilities**

## Indoor Air Quality, Part 1

\* **60. Has the local or regional board of education adopted and implemented an IAQ program for this facility?**

Yes

No

\* **61. Was this facility constructed, extended, renovated or replaced on or after January 1, 2003? (If you answer "no" you will advance to Indoor Air Quality, Part 7.)**

Yes

No

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## SCG-050 Survey - Individual School Facilities

### Indoor Air Quality, Part 2

**\* 62. Has the local or regional board of education provided for a uniform inspection and evaluation program of the indoor air quality within this building? (If you answer "no" you will advance to Indoor Air Quality, Part 7.)**

Yes

No

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## SCG-050 Survey - Individual School Facilities

### Indoor Air Quality, Part 3

**\* 63. Is the uniform IAQ inspection and evaluation program used by this facility the Environmental Protection Agency's (EPA) IAQ Tools for Schools (TfS) Program? (If you answer "no", you will advance to Indoor Air Quality, Part 5.)**

Yes

No

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**SCG-050 Survey - Individual School Facilities**

## Indoor Air Quality, Part 5

**\* 68. If the uniform IAQ inspection and evaluation program is not TfS, does the alternative program provide for review, inspection, and evaluation of each of the following (check all that apply):**

- HVAC systems
- Radon levels in air
- Degree of pesticide usage
- Ventilation systems
- Microbiological particles
- Chemical compounds
- Pest infestation
- Hazardous substances
- Plumbing
- Structural elements
- Use of space
- Moisture incursion
- Overall cleanliness
- Staff maintenance training

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## SCG-050 Survey - Individual School Facilities

### Indoor Air Quality, Part 6

\* 69. Is IAQ maintenance training provided for building staff at this facility?

Yes

No

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### SCG-050 Survey - Individual School Facilities

#### Indoor Air Quality, Part 7

For each of the following issues relative to IAQ, please indicate either 1) A problem has been identified and has not yet been addressed (Poor); 2) A problem has been identified and is scheduled for repair (Fair); 3) A problem has been identified and corrected (Good); or 4) No problem (Excellent).

**\* 70. Ventilation**

	Poor	Fair	Good	Excellent
Obstructions of air vents	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Filters need upgrading or replacing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
HVAC units/ventilators need cleaning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Arts/sciences room(s) need ventilating	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Outdoor air intakes need improving	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Bus exhaust Moisture Issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**\* 71. Moisture Issues**

	Poor	Fair	Good	Excellent
Leaks (other than roof), spills, moisture	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Poor	Fair	Good	Excellent
Plumbing problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Roof problems	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Basement or crawlspace needs upgrading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Removal of water-damaged materials needed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**\* 72.2 Source Reduction**

	Poor	Fair	Good	Excellent
Radon remediation needed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Asbestos remediation needed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
General cleaning improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Carpet cleaning or removal needed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Pests or pesticide use remediation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Classroom animal dander exposure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
PCBs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Lead	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

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Indoor Air Quality, Page 8

**\* 73. Quality of the IAQ Maintenance Program. (See instructions.)**

- missing
- poor
- fair
- good
- excellent

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## SCG-050 Survey - Individual School Facilities

### Green Cleaning, Part 1

**\* 74. Has the local or regional board of education adopted and implemented a Green Cleaning Program for this facility? (If you answer "no" you will advance to Green Cleaning, Part 4.)**

Yes

No

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## SCG-050 Survey - Individual School Facilities

### Green Cleaning, Part 2

**\* 75. Does the local or regional board of education have a written statement of the Green Cleaning Program for this facility? (If you answer "no", you will advance to Green Cleaning, Part 4.)**

Yes

No

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### SCG-050 Survey - Individual School Facilities

#### Green Cleaning, Part 3

**\* 76. Does the written statement for this facility include the following:**

	Yes	No
Types and names of environmentally preferable cleaning products?	<input type="radio"/>	<input type="radio"/>
Locations of the application of cleaning products within the facility?	<input type="radio"/>	<input type="radio"/>
A schedule of when green cleaning products are applied in the facility?	<input type="radio"/>	<input type="radio"/>
A statement prohibiting a parent, guardian, teacher or staff member from bringing into the facility any consumer product which is intended to clean, deodorize, sanitize or disinfect?	<input type="radio"/>	<input type="radio"/>
Name of school administrator or a designee who	<input type="radio"/>	<input type="radio"/>

	Yes	No
may be contacted for further information?		

**\* 77. Has the local or regional board of education distributed the written statement of its green cleaning program to the following:**

	Yes	No
School staff on an annual basis?	<input type="radio"/>	<input type="radio"/>
New staff hired during the school year?	<input type="radio"/>	<input type="radio"/>
Upon request, parents or guardians of each child enrolled?	<input type="radio"/>	<input type="radio"/>
Parents or guardians of students transferred during the year	<input type="radio"/>	<input type="radio"/>

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### SCG-050 Survey - Individual School Facilities

#### Green Cleaning, Part 4

**\* 78. Does the local or regional board of education provide for the procurement and use of environmentally preferable cleaning products that meet guidelines or environmental standards set by a national or international environmental certification program approved by Department of Administrative Services (DAS), which may include but is not limited to:**

	Yes	No
General purpose cleaners	<input type="radio"/>	<input type="radio"/>
Hand cleaners and soaps	<input type="radio"/>	<input type="radio"/>
Bathroom cleaners	<input type="radio"/>	<input type="radio"/>
Floor finishes	<input type="radio"/>	<input type="radio"/>
Carpet cleaners	<input type="radio"/>	<input type="radio"/>
Floor strippers	<input type="radio"/>	<input type="radio"/>

**\* 79. Does the local or regional board of education use the DAS procurement system to purchase environmentally preferable cleaning products?**

- Yes
- No

**\* 80. Does the local or regional board of education have a Web site? (If you answer "no", you will advance to Green Cleaning, Part 6.)**

- Yes
- No

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### SCG-050 Survey - Individual School Facilities

#### Green Cleaning, Part 5

**\* 81. Has the local or regional board of education posted the written statement on the:**

	Yes	No
School Web site	<input type="radio"/>	<input type="radio"/>
Board of Education Web site	<input type="radio"/>	<input type="radio"/>

**\* 82. Has the local or regional board of education posted the School Facilities Survey (Form SCG-050) on the:**

	Yes	No
School Web site	<input type="radio"/>	<input type="radio"/>
Board of Education Web site	<input type="radio"/>	<input type="radio"/>

**\* 83. Continue questions. (You will advance to School Security questions.)**

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**SCG-050 Survey - Individual School Facilities**

## School Security

**\* 85. Has a school security and safety committee been established for this facility?**

Yes

No

**\* 86. Has a school security and safety plan been developed for this facility?**

Yes

No

**\* 87. Was the school security and safety plan developed with the involvement of local officials?**

Yes

No

**\* 88. Have school employees been provided an orientation on the school security and safety plan?**

Yes

No

**\* 89. Have crisis management procedures been developed for this facility?**

Yes

No

**\* 90. Do the procedures have a command center organization structure based on the federal National Incident Management System (NIMS)?**

Yes

No

**\* 91. Are procedures in place for managing other various types of emergencies?**

Yes

No

**\* 92. Are fire drills and crisis response drills practiced periodically?**

Yes

No

**\* 93. Has local law enforcement and other local public safety officials evaluated, scored and provided feedback for fire drills and crisis response drills?**

Yes

No

**\* 94. Has a safe school climate committee been established at this facility?**

Yes

No

**\* 95. Has the school personnel been trained in the operation and maintenance of school security infrastructure?**

Yes

No

**\* 96. Is there fencing around the entirety of the school building except driveways and sidewalks visible from the main school entrance?**

Yes

No

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## SCG-050 Survey - Individual School Facilities

### School Construction Projects

**\* 97. Does the LEA anticipate a school construction project at this school facility within the next five years?**

Yes

No

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